

Orissa Industrial Infrastructure Development Corporation

(A Government of Orissa Undertaking)
IDCO, IDCO Tower, Janpath, Bhubaneswar-751022
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ISO 9001& 14001 CORPORATION

No. IDCO: HO/MR/E-3561/01-

Date

NOTICE FOR EXPRESSION OF INTEREST

Expression of Interest are invited from consultancy firms of repute, dealing with ISO - 9001, ISO-14001 certification for "Providing Consultancy Service in connection with Surveillance Audit for ISO 9001-2008 & ISO 14001-2004" to Orissa Industrial Infrastructure Development Corporation (A Govt. of Orissa Undertaking) during the month of September, 2010.

The interested firms can download the prescribed format from our web site www.idco.in (media release) & quote their fees for the different type of services/ activities to be rendered till the process of 3rd party surveillance audit is over i.e. 30th September, 2010.

The offers should be sent to the Management Representative, IDCO, IDCO Towers, Janpath, Bhubaneswar -751022 by Speed Post/Courier service, so as to reach by dt.09.08.2010 at 5.00 PM. The quotation will be opened on 10.08.2010 at 3.30PM in presence of the authorized representatives of the participating firm, if any.

The participating firm can find the details of activities of IDCO in our web site [www. Idco.in](http://www.Idco.in).

Contact telephone no. -2450820 (Ext. 410)

Management Representative

Format for quoting Fees

Sl.No.	Scope of the work	Rate	Rate in Word
1.(a)	Internal Audit of 4 Divisions at Bhubanswar & 1 Division at Cuttack & assistance in compliance of NCR raised during audit.		
(b)	Assistance in compliance of observations /NCRs raised during the surveillance ISO audit to be held in September, 2010. (presence of representative of consulting firm during 3 rd party surveillance audit is mandatory.		

Condition

1. The participating firms are required to submit their authenticated credentials.
2. The rate quoted should be inclusive all expenditure like lodging, boarding, conveyance etc. Nothing extra will be paid by IDCO.
3. Service Tax will be paid extra as per rule.
4. Secretarial assistance like date entry, photocopy, print out, will be provided by IDCO.
5. The selected firm will start with the activities within 07 days of issue of order.
6. No intermediate payment will be released. Final payment will be released within 7 days of submission of compliance of surveillance audit.

Stamped Signature of the Participation Firm